

## HomeCare (Mellor) – Job description

**JOB TITLE: Community Support Worker**

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### **1. MAIN PURPOSE OF JOB**

- To provide assistance with personal care and other daily living tasks to dependant service users within their own homes.
  - To work with each individual service user to maximise their independence and choice.
  - To work in partnership with service users encouraging choice, participation and motivation, adhering at all times to the values of the organisation.
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### **2. KEY DUTIES AND RESPONSIBILITIES**

- To undertake personal care and daily living tasks as agreed with the service user, their family and professionals involved with the individual service plan.
- To work at all times adhering to the policies and procedures of HomeCare (Mellor).
- To provide service users with opportunities to express their preference as to the way that care tasks are carried out.
- To develop and maintain professional working relationships with service users and work colleagues from a wide variety of backgrounds.
- To communicate regularly with the immediate supervisor, in particular regarding changes in the service user's condition or circumstances.
- To attend training, including induction training, team meetings and individual supervision sessions as required.
- To complete documentation, including service user records.
- To comply with all Health and Safety Policies and Procedures.
- To be responsible for maintaining and improving own knowledge and skills through experience and training.

- To undertake additional responsibilities as requested by the Manager following the successful completion of specific training and personal skills development.
- To undertake any other reasonable duties as requested.